



Fall 2011

*Draft Agenda*

**Annual General Meeting**

**Date & Time:**

Tuesday, September 13<sup>th</sup>, 2011 from 10:45 am to 12 noon

**Location:**

Vancouver Airport Marriott Hotel, Richmond, BC

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*Co-Chairs: Ken Buchanan, PAN Board member (PHSA region rep)  
Marcie Summers, PAN Board Chair (PHSA region rep)*

*Timekeeper: Darren Lauscher, PAN Board Vice-Chair (VCH region rep)*

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| 10:45–10:50 am | 1. Welcome & Call to Order: Marcie   |
|                | 2. Introductions – of Co-Chairs (Ken, Marcie), Minute-taker (Darren): Marcie   |
|                | 3. Housekeeping Items: Marcie  |
|                | 4. Determination of Quorum (30% of PAN member organizations): Marcie   |
|                | 5. Review and Adoption of AGM Agenda (Motion): Ken   |
|                | 6. Review and Adoption of Minutes from 2010 AGM (Motion): Ken  |
| 10:50–11:00 am | 7. Report back from 2011 Forum: Ken  |
| 11:00-11:15 am | 8. Financial Statements: Bob Hughes, PAN Board Treasurer (Interior region);<br>Jennifer Evin Jones, PAN ED and mahmoud virani inc., chartered accountant |

- a) Presentation of the Audited Financial Statements for FYE March 31<sup>st</sup>, 2011 followed by Q & A
- b) Review and Approval of the Audited Financial Statements for FYE March 31<sup>st</sup>, 2011 (Motion): Marcie
9. Appointment of Auditor, mahmoud virani inc. (Motion): Marcie
- 11:15-11:25 am 10. Report from Board Chair– Including introduction of current Board members and thanks to exiting members: Marcie
11. Motion to accept Board Chair’s Report: Ken
- 11:25-11:35 am 12. Annual Report from Executive Director: Jennifer Evin Jones
13. Motion to accept Annual Report: Ken
- 11:35-11:45 am 14. New PAN Member Applications & BOD Recommendations: BOD Governance Committee Report by Darren Lauscher, PAN Board Vice-Chair and Chair of Governance Committee
- ACP-Net (recommending change from Associate to Full member status)
  - Central Interior Native Health Society (recommending as Full member)
  - Interior Indian Friendship Society (recommending as Full member)
  - Patient Voices Network Project, ImpactBC (recommending as Associate member)
15. Motions regarding PAN Member Applications: Darren
- 11:45-12 noon 16. Election of Open Seats to the PAN Board: 1 seat in the North, 1 seat in the Interior: Marcie
- a) Recommendations from PAN Board Selection Committee regarding Northern & Interior seats (BOD is recommending Mary Jackson (Northern)): Chris MacKenzie, PAN BOD Selection Committee member
- b) Nominations for each seat within the regions– including Confirmation that each nominee is supported by their PAN member organization in running for the Board: Marcie
- c) Appointment of scrutinisers
- d) Ballots are cast within each region
- e) AGM Ballots counted and election results announced for each region (Northern, Interior): Marcie
- f) Announcement from Forum as to election results for Designated PHA Seats (PHSA, VCH, Fraser regions): Chris

- g) Brief remarks from each person newly elected to PAN BOD (at both Forum and AGM): Marcie
- h) Motion to accept new Board of Directors – Open and Designated PHA Seats: Marcie

12 noon

17. Close of Meeting (Motion): Ken